

# Allen Consolidated Schools

P. O. Box 190 · 126 E. 5<sup>th</sup> St.  
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Mr. Michael Pattee, Superintendent  
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Mrs. Lana Oswald, Principal  
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## AGENDA

July 11, 2016

Meeting time **7:00 pm**

*The Open Meetings Law posted in the back of the board meeting room*

1. Call meeting to order and roll call.
2. Meeting properly advertised.
3. Excuse Absent Board Members.
4. Review and approve Minutes of June 20, 2016 Regular Meeting
5. Public input on Agenda items.
6. Consent Calendar  
Approve Bills for the Month of July 2016
7. District Reports  
Approve Reports of Payroll, Payroll Vendors for July 2016  
Approve Activity Account for June 2016  
Approve Lunch Report for June 2016  
Approve Financial Report for June 2016
8. Approval of Federal Program Director
9. Approval of Title 1 Director
10. First Reading of Board Policy 3570 Business Operations: ESSA
11. First Reading of Board Policy 3130 Business Operations: Purchasing Policies
12. First Reading of Board Policy 3090 Business Operations: Sale and Disposal of School Property
13. Administrative Pay 2016-2017
14. Principal Report
  - a. End of the Year Process
  - b. Electronic Planner
15. Executive Session
16. Next meeting: August 8, 2016
17. Adjourn

Stephanie Sullivan, Board Secretary

**REFER TO THE OPEN MEETINGS LAW POSTED IN THE BACK OF THE BOARD ROOM.**

**AGENDA ITEM 1**

Roll Call:

Flores\_\_\_\_\_ Jackson\_\_\_\_\_ Connot\_\_\_\_\_ Woodward\_\_\_\_\_ Oswald\_\_\_\_\_ Olesen\_\_\_\_\_

**AGENDA ITEM 2**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to declare the meeting to open and properly advertised by advance notice by posting in the Security Bank, Country Side Gas and the Post Office. Notice of the meeting was simultaneously given to the president of the board and all members prior to the meeting date.

Jackson\_\_\_\_\_ Connot\_\_\_\_\_ Woodward\_\_\_\_\_ Oswald\_\_\_\_\_ Olesen\_\_\_\_\_ Flores\_\_\_\_\_

**AGENDA ITEM 3**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to excuse \_\_\_\_\_ absence from this Board meeting.

Connot\_\_\_\_\_ Woodward\_\_\_\_\_ Oswald\_\_\_\_\_ Olesen\_\_\_\_\_ Flores\_\_\_\_\_ Jackson\_\_\_\_\_

**AGENDA ITEM 4**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the minutes of the Minutes of June 20, 2016 Regular Board Meeting.

Woodward\_\_\_\_\_ Oswald\_\_\_\_\_ Olesen\_\_\_\_\_ Flores\_\_\_\_\_ Jackson\_\_\_\_\_ Connot\_\_\_\_\_

**AGENDA ITEM 5**

Public Input on Agenda Items

**AGENDA ITEM 6**

Consent Calendar:

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to:  
a. Approve Bills for the month of July, 2016

Oswald\_\_\_\_\_ Olesen\_\_\_\_\_ Flores\_\_\_\_\_ Jackson\_\_\_\_\_ Connot\_\_\_\_\_ Woodward\_\_\_\_\_

## AGENDA ITEM 7

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to :

- a. Approve Reports of Payroll, Payroll Vendors for July, 2016
- b. Approve Activity Account for June, 2016
- c. Approve Lunch Report for June, 2016
- d. Approve Financial Report for June, 2016

Olesen \_\_\_\_\_ Flores \_\_\_\_\_ Jackson \_\_\_\_\_ Connot \_\_\_\_\_ Woodward \_\_\_\_\_ Oswald \_\_\_\_\_

## AGENDA ITEM 8

Approval of Federal Program Director.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Superintendent Mike Pattee as Federal Program Director.

Flores \_\_\_\_\_ Jackson \_\_\_\_\_ Connot \_\_\_\_\_ Woodward \_\_\_\_\_ Oswald \_\_\_\_\_ Olesen \_\_\_\_\_

## AGENDA ITEM 9

Approve Title 1 Director.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve Mike Pattee Superintendent as Title 1 Director.

Jackson \_\_\_\_\_ Connot \_\_\_\_\_ Woodward \_\_\_\_\_ Oswald \_\_\_\_\_ Olesen \_\_\_\_\_ Flores \_\_\_\_\_

## AGENDA ITEM 10

First Reading of Board Policy 3570 Business Operations: ESSA. Due to the replacement of No Child Left Behind, board policy needs to reflect the new terminology Every Student Succeeds Act. We currently do not have this policy, therefore we will be doing the first reading for this policy to add it not replace a current policy.

## AGENDA ITEM 11

First Reading of Board Policy 3130 Business Operations: Purchasing Power. This is an update for the current Board Policy 3310. Rex Schultze provided the policy updates in a mass e-mail sent to Educational Service Unit #1. The policy specifically address purchasing policies and specific amounts that can be approved by the office of the superintendent and what needs to be sent out to sealed bids.

**AGENDA ITEM 12**

First Reading of Board Policy 3090 Business Operations: Sale and Disposal of School Property. This is an update for the current Board Policy 3280. Rex Schultze provided the policy updates in a mass e-mail sent to Educational Service Unit #1.

**AGENDA ITEM 13**

Administrative salaries. Comparison sheets have been presented to board members regarding the salaries for the position of principal and superintendent.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve a \_\_\_\_\_% raise for the office of the superintendent and \_\_\_\_\_% raise for the office of the principal.

Connot \_\_\_\_\_ Woodward \_\_\_\_\_ Oswald \_\_\_\_\_ Olesen \_\_\_\_\_ Flores \_\_\_\_\_ Jackson \_\_\_\_\_

**AGENDA ITEM 14**

- Principal Report
  - a. End of the Year Process
  - b. Electronic Planner

**AGENDA ITEM 15**

EXECUTIVE SESSION – To discuss personnel issues, purchase of property or legal issues.

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to go into executive session at \_\_\_\_\_ pm.  
Woodward \_\_\_\_\_ Oswald \_\_\_\_\_ Olesen \_\_\_\_\_ Flores \_\_\_\_\_ Jackson \_\_\_\_\_ Connot \_\_\_\_\_

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ to come out of executive session at \_\_\_\_\_ pm.  
Oswald \_\_\_\_\_ Olesen \_\_\_\_\_ Flores \_\_\_\_\_ Jackson \_\_\_\_\_ Connot \_\_\_\_\_ Woodward \_\_\_\_\_

ADJOURN AT \_\_\_\_\_

NEXT MEETING: August 8, 2016 at 7:00 p.m.