

The EAGLE Newsletter

April 2023

www.allenschools.org

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- \Diamond Early Out at 1:50 pm - April 6
- \Diamond No School - Spring Break - April 7 & 10
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- \Diamond JH Track Meet @ Ponca - April 12
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- \Diamond District Music Contest - April 21
- \Diamond NHS Induction Ceremony / Academic Awards Night / Science & Art Showcases - April 24
- \Diamond Elementary Track & Field Day - April 26
- \diamond PreK - 6th Grade Spring Music Concert -April 27
- \diamond Athletic Banquet - April 28
- \Diamond L & C Conference Track Meet - April 29

A MESSAGE FROM THE **ADMINISTRATION**

Along with the anticipated arrival of warm weather, the 2022-2023 school year is quickly drawing to a close, and seniors are counting down days to graduation on Saturday, May 13th at 11:00 a.m.

The school calendar seems to be bursting at the seams at this time of year with activities such as track meets, science fairs, district music contest, FFA convention, and of course, state testing. Our students are involved as well as talented here in Allen, and we are so proud of the hard work that they put into their activities! In fact, there are so many students deserving of congratulations that I cannot even fit them all here! Check out the rest of the newsletter for the many student accolades we have!

Assessment Season

April is the start of many seasons in our area. One major event that April brings specifically for the school is the start of Nebraska state testing. The Nebraska Student-Centered Assessment System (NSCAS), pronounced "en-skass," is a statewide assessment system that embodies Nebraska's holistic view of students and helps them prepare for success in postsecondary education, career, and civic life. It uses multiple measures throughout the year to provide educators and decision makers at all levels with the insights they need to support student learning. NSCAS tests are the state assessments that all schools in Nebraska will take to see how each school is performing. The NSCAS tests are based on state standards that each classroom teacher is teaching. The benefits of NSCAS testing are that it will give an equal comparison of all schools in the state. The drawback of NSCAS is that it is a onetime test that does not take into account a student having a bad day and not doing as well as they might on a different day. There are a number of things that you can do as parents to help your students be successful during this time. Below are test taking tips that you could talk to your son or daughter about to make sure they do the best that they can.

- ♦ Read the directions for each test carefully.
- ◆ Read each question carefully.
- ♦ Pace yourself—don't spend too much time on a single passage or question.
- ♦ Pay attention to the announcement of five minutes remaining on each test.
- Answer the easy questions first, then go back and answer the more difficult ones if you have time remaining on that test.
- ♦ On difficult questions, eliminate as many incorrect answers as you can, then make an educated guess among those remaining.
- ◆ Answer every question. Your scores on the multiple-choice tests are based on the number of questions you answer correctly. There is no penalty for guessing.
- ♦ If you complete a test before time is called, recheck your work on that test.
- ♦ Make sure you get a good night sleep before the test.

Make sure you eat breakfast before you come to school.

More information will be in the school announcements as well as coming home with individual students as we get closer to the NSCAS test taking days. When those assessments are scheduled it is imperative that your child receive plenty of sleep the night before and that they have a nutritious and filling breakfast. It is also very important that your child come to school that day so that we have 100%participation.

Before the school year ends, students in grades 6 through 11 will be pre-registering for classes for the upcoming 2023-24 school year. We will be meeting with each class, providing paperwork, and explaining graduation requirements as well as options. Each student is required to show a parent the completed pre-registration form. This signed form must be returned to the school before the selected classes will be considered for his/her schedule, so for students who will be in 7-12 grade next year, you may want to ask about this, and if they have thought about next year's classes.



Allen Consolidated Schools will again be offering a summer school program for our K-8 students this summer. The focus will be on math and reading in individual or small group instruction. Please contact the school if you are interested in enrolling your student! Phone: (402) 635-2484 or email: mpattee@allenschools.org



May 8, 2023

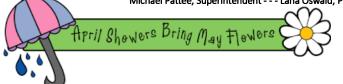
at 10:00 a.m.

Location: Methodist Church

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Finally, we ask that you remind your child to be especially responsible and careful as we enter this time of prom and graduation celebrations.





Be a Volunteer!

Becoming a school volunteer can be one of the most rewarding experiences in life. Sharing a special talent, reading a book to a student, assisting the school librarian, helping to put up an interesting bulletin board for the classroom teacher, or helping chaperone on a field trip are all ways that one can serve as a school volunteer. Volunteers are made up of parents, grandparents, business people, retirees, high school students, and other community members. They can volunteer on a regular basis or on special occasions. If you would like to volunteer please call the school at (402) 635-2484.

Family Educational Rights and Privacy Act (FERPA)

Annual notice provided to parents/ guardians and eligible students of their rights to inspect and review educational records, amend education records, consent to disclose personally identifiable information in education records and file a complaint with the U.S. Department of Education.

HANDICAPPED CHILDREN'S ACT

Allen Consolidated Schools requests your help in locating handicapped children. The school implements the Federal Handicapped Children's Act (PL 94-142) and Nebraska Statute which guarantees a free appropriate education program for all children between birth and 21 years of age.

If you have students or know of any young person who meets criteria please contact the Superintendent's Office. (402) 635-2484

SPECIAL EDUCATION

Allen Consolidated Schools ensures that a free appropriate public education is available to all children with disabilities from birth through the high school year in which the student reaches 21 years of age, including children who have been suspended or expelled from school.

Non-Discrimination Policy

It is the policy of the Allen Consolidated Schools not to discriminate on the basis of sex, disability, race, color, religion, veteran status, national or ethnic origin, age, marital status, pregnancy, childbirth or related medical condition, sexual orientation or gender identity, or other protected status in its program and activities and provides equal access to Boy Scouts and other designated youth groups. The following persons have been designated to handle inquires regarding the non-discrimination policies: Student contact - Lana Oswald, Principal, PO Box 190, Allen, NE 68710. (402) 635-2484 or laoswald@allenschools.org

Employees and Others - Michael Pattee, Superintendent, Title IX Director, PO Box 190, Allen, NE 68710 (402) 635-2484 or <u>mpattee@allenschools.org</u>. Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate Coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the OCR at One Petticoat Lane, 1010 Walnut Street, 3rd Floor, Suite 320, Kansas City, Missouri 64106, (816 268-0550 (voice), Fax (816) 268-0599, (800) 877-8339 (telecommunications device for the deaf), or <u>ocr.kansiscity@ed.gov</u>.



Safety / Crisis Information

The Nebraska Department of Education is in the process of unifying language for safety procedures across schools in the state. The procedures requiring action are called "Standard Response Protocol" and consist of 5 main actions—hold, secure, lockdown, evacuate, and shelter. According to

NDE, the Standard Response Protocol "is the uniform classroom immediate response to any incident. Protocol not only enables rapid response determination when an unforeseen incident occurs but also allows for a more predictable series of actions as an incident unfolds. By standardizing the vocabulary, everyone immediately involved can understand the response and status of the incident."

Here at school, we will be practicing drills based on these five actions and discussing ways to improve our response effectiveness and timing. If you come to school and see a sign on the door, it will give information and indicate the type of drill being practiced. Please don't be alarmed, and just know that we are practicing so that we can better protect our students. In the event that we would ever need to evacuate the building for any reason, our Parent Reunification Site will be the school Bus Barn located at 111 E. 2nd Street, Allen.

In the case of an emergency, we would ask that parents and community members keep the following in mind:

1) Parents and relatives should **NOT** respond to the incident site (**school**) to allow public safety personnel time to respond to the incident.

2) Students will be released only to approved adults at the evacuation/reunification site (Bus Barn).

3)All members of the community should avoid driving anywhere within several blocks of the incident or evacuation/reunification site.

- 4) All members of the community should avoid using cellular phones for the first several hours of the situation. This is to help keep cellular phone service from collapsing, as it has in a number of school crisis events. School and public safety officials may be heavily reliant on cellular service during a crisis.
- 5)Concerned parties should not call the school, school board members, or public safety dispatch centers to get information regarding the incident or particular students and employees. Personnel at these locations will be extremely busy, and often do not have information regarding each evacuee. Inquiries severely hamper efforts to manage the crisis properly.

We certainly hope we **NEVER** have to actually use these procedures, but we want to be as prepared and responsive as we can possibly be if we do. Thank you!



Also competing at State will be freshman in individual photos (LtoR): Alex Ankeny, Miley Boyle, Kristina Hogue, Dodge Melby, and Samantha Rastede in Agriscience.

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Garrett

ram

The art students took part in "The Big Show" in Wakefield where they competed against 18 other schools from around the area and Iowa. It was a very tough show to compete in and our students did great. Some of our upper-level students entered more than one work of

art and received high marks.

We did have one student receive a Judge's Merit, which is one of the higher awards you can receive at the show, this student was Garrett Tramp for his wire sculpture of a fish.

At this art show the students that attend also vote for their favorite art from each school and that student receives a top artist award for his or her school.

Erica Niemann was voted the best artist from Allen for the 2nd year in a row!



Erica Niemann

Congratulations to all of you!

| ART I | The Big Show | |
|-------------------|------------------------|----------------|
| J.J. Jackson | Superior-Graphite | |
| Alex Snyder | Excellent-Print | |
| Joe Gustman | Excellent-Print | |
| Ruany Figueroa | Superior-Painting | |
| Joe Roth | Superior-Graphite | |
| Aidan Isom | Excellent- Print | |
| ART II | | |
| Caiden Gregg | Superior-Pen/Ink | |
| Erica Niemann | Superior-Painting | A A A |
| Brody Floyd | Excellent-Pen/Ink | |
| Breanna Millard | Superior - Mixed Media | |
| Joe Grone | Excellent-Pen/Ink | |
| Alex Kneifl | Excellent-Pen/Ink | |
| Jacob Waldo | Excellent-Pen/Ink | |
| Garrett Tramp | Judges Merit-Scul | pture |
| ARTIII | | |
| Rylee Kallsen | Superior-Chalk | Excellent-Clay |
| Justin Reyes | Superior-Pen/Ink | |
| ART IV | | |
| Dominik Dominguez | Superior-Chalk | Superior-clay |
| Maddy Roach | Excellent-Chalk | Excellent-Clay |



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|----------|---------------|-----|
| | | |
| ent-Clay | Superior-Clay | |
| | | |
| | | |
| ior-clay | | |
| ent-Clay | | |
| | | |





⁴ L to R: Kristina Hogue, Gabe Olesen, Joey Lyle

Competitive Speech Results for 2023

Team Members - Gabe Olesen, Kristina Hogue, Joey Lyle

Homer Knight Invite - Gabe, 7th in Humorous Prose Wakefield Sweet Meet - Gabe, 2nd in JV Humorous Prose Jaguar Jabber - Gabe, 2nd in JV Humorous Prose Gabfest XIII - Joey, 6th Lumber Finals in Serious Prose D2-3 Districts - Gabe, 4th Humorous Prose D2-3 Districts - Kristina - 7th Humorous Prose

SATURDAY APRIL 1ST

VEGAS NIGHT

Grand March - ACS Gym- 7 pm Dinner & Entertainment- 7:30 pm Dance- 9pm-11 pm Post Prom- 12am-2am

Gym Opens at 6:30 pm for Pictures

Prom 2023- Vegas Night Life

Important Information:

- All eligible Juniors & Seniors can attend Prom and are allowed 1 guest. ACS Freshman and Sophomores can be brought as guests as long as they are eligible.
- Outside dates are welcome. Must have out-of-town date slip approved by Mrs. Oswald BEFORE SAT. APR. 1st.
- Prom and Post prom are FREE to attend.
- Dress attire required. No jeans, no hats! This is a formal event.
- The gym will open at 6:30 pm for pictures.
- Post Prom will take place from 12am-2am at Tilt in Sioux City. Students must use school transportation.
- Bring a change of clothes with you to change before Post Prom.
- Check your school email for a link from Mrs. Anderson to add your favorite songs to the dance playlist. Song requests will be considered at the dance.





Driver's Education Classes

Watch the daily bulletin for information on how to register for Summer 2023 driver's education classes!

<u>2022-2023 - Honor Roll</u> Quarter <u>3</u>

DRIVERS

ED

* indicates all A's

Grade 7

Tucker Anderson, Aurora Collins, Hailey Millard

Grade 8

Blake Kneifl, Jude Ridenour

Grade 9

Sam Rastede

Grade 10

Aceson Graves, Ben Jorgensen, *Brayden McCorkindale, *Erica Niemann

Grade 11

Ava Anderson, ***Oliva DeKok**, ***Michael Dickens**, Shantel Miller

Grade 12

Brody Floyd, Joe Grone, Jaylen Jackson, Maddy Roach, Joey Waldo



Kindergarten St. Patrick's Day FUN!

Allen Students compete at the Northeast Nebraska Junior Academy of Sciences science fair at Wayne State College

On March 17, 2023, thirteen students from Allen Consolidated Schools competed in the Northeast Nebraska Junior Academy of Sciences science fair at Wayne State College. At the end of the science fair Allen Consolidated Schools finished with 2 science projects that qualified for the Nebraska State Science fair and one alternate qualifier to the Nebraska State Science Fair.



L to R - <u>Front row</u>: Logan Kraemer, Mr. Marc Bathke, Nora Gurule, Kristina Hogue || <u>Middle Row</u>: Aurora Collins, Rebecka McNear, Hailey Millard, Ayden Campbell, Grace Ankeny || <u>Back Row</u>: Eddy Lulo Galdamez, Ethan Graves, Atlee Anderson, Blake Kneifl, Jude Ridenour

Qualifying in the Junior Division is 8th grade student Jude Ridenour, and 7th Grade Student Aurora Collins. The Nebraska Junior Academy of Science state science fair is held at Nebraska Wesleyan University on April 21, 2022.

Junior Division Results: <u>6th Grade</u> - Logan Kraemer - White Ribbon || <u>7th Grade</u> - Ayden Campbell -White Ribbon, **Aurora Collins - Blue Ribbon** - **Qualified for Nebraska State Science Fair**, Hailey Millard - White Ribbon || <u>8th Grade</u> - Atlee Anderson -Red Ribbon, Grace Ankeny - Red Ribbon, Eddy Lulo Galdamez - White Ribbon, Ethin Graves - Red Ribbon, Blake Kneifl - Red Ribbon, Nora Gurule - White Ribbon, Rebecka McNear - White Ribbon, **Jude Ridenour - Blue Ribbon - Qualified for Nebraska State Science Fair**

Senior Division Results: Kristina Hogue (9th Gr) - Blue Ribbon -- Alternate Qualifier for Nebraska State Science Fair



Joseph John Lee Grone



Joe's parents are Jeff & Tricia Grone.

His favorite food is steak. His favorite class is P.E. and his favorite subject is History.

Joe's favorite book is The Walk On, his favorite song is "Behind the Times Man Band" by Riley Green, and his favorite movie is The Patriot.

Joe's greatest memory from his time at Allen Consolidated Schools was watching my teammate score for the other team in a basketball game.

Joseph plans to attend Wayne State College for Skilled and Technical Sciences and major in Education.

When Joe was asked if he could change one thing, what would it be and why? He answered, "I wish I would have started hanging out with friends earlier in my senior year."

When asking Joe who his role model is he replied, "My father is my role model because he has always worked hard, even when times weren't so easy and I want to be equipped with his work ethic."



Madison Lynn

Roach



Madison's parents are Lacy Knudsen and John & Lucy Roach.

Her favorite food is her mom's enchiladas. Her favorite class is Art and her favorite subject is History.

Madison's favorite book is Purple Hearts, her favorite song is "Pursuit of Happiness", and her favorite movie is The After series.

Madison's greatest memory from her time at Allen Consolidated Schools was going to Mrs. Kneifl's room when I get the chance.

Madison plans to attend Northeast Community College to continue in the nursing program.

When Madison was asked if she could change one thing, what would it be and why? She answered, "Don't be so stressed in high school, live life to the fullest!"

When asking Madison who her role model is she replied, "My mother and Mrs. Kneifl, because they both give me amazing advice all the time."

Joseph Michael Waldo



Joseph's parents are Robert & Mary Waldo.

His favorite food is chicken alfredo. His favorite class is P.E. and his favorite subject is Math.

Joseph's favorite book is The Holy Bible.

Joseph's greatest memory from his time at Allen Consolidated Schools was watching JJ try to dunk.

Joseph plans to attend the University of Nebraska Lincoln and study Chemical Engineering.

When Joseph was asked if he could change one thing, what would it be and why? He answered, "How loud stupid people are."

When asking Joseph who his role model is he replied, "Me, because I'm amazing."

Shaylla Lizbeth Snyder



Shaylla's parents are Jesse Snyder and Miriam Snyder.

Her favorite food is chicken alfredo. Her favorite class is Into to Business and her favorite subject is Math.

Shaylla's favorite book is The Summer I Turned Pretty, by Jenny Han, her favorite song is "Hold On" by Justin Bieber and her favorite movie is The Sandlot.

Shaylla's greatest memory from her time at Allen Consolidated Schools was the seniors going to Mrs. Kneifl's instead of study hall.

Shaylla plans to attend Northeast Community College for Elementary Education and then attend Wayne State College.

When Shaylla was asked if she could change one thing, what would it be and why? She answered, "I would have stressed out less and had more fun with my friends. Lived in the moment."

When asking Shaylla who her role model is she replied, "My grandma Deb. She is a hard worker and helps everyone she can."



Garrett Henry Douglas Kraemer



Garrett's parents are Doug & Greta Kraemer.

His favorite food is Cheeseburgers. His favorite class is any Choir and his favorite subject is History.

Garrett's favorite book is *Captains Courageous*, his favorite song is "Just Good Ol' Boys" by Moe & Joe, and his favorite movie is *The Hobbit* film series.

Garrett's greatest memory from his time at Allen Consolidated Schools was his choir award from his freshman year.

Garrett plans to attend Nebraska Transition College and enter into the workforce. Later on attend NECC or WIT.

When Garrett was asked if he could change one thing, what would it be and why? He answered, "Better control of my feelings throughout school. I think things would have been different for me."

When asking Garrett who his role model is he replied, "My great-grandpa, Henry Puls, because he was a real gentleman. I always looked up to him."













| 2023 | | | | 2023 |
|---------------------------|--------------------------------|--------------------------|----------------------|--------------------------|
| Monday | Tuesday | Wednesday | Thursday | Friday |
| 3 | 4 | 5 | 6 | 7 |
| B: Omelet | B: Uncrustable | B: Chocolate Donut | B: Pancakes | |
| L: Chicken Patty on a Bun | L: Pepperoni Pizza | L: Country Fried Steak | L: BBQ Pork on a Bun | NO SCHOOL |
| Rosemary Potatoes | Corn | Mashed Potatoes w/ Gravy | Baked Beans | SPRING BREAK! |
| | Oreo Fluff | Tea Roll | Chips | |
| | | | | N. F. CO. NESSY |
| 10 | 11 | 12 | 13 | 14 |
| | B: Eggstravaganza | B: French Toast | B: Glazed Donut | B: Chocolate Chip Muffin |
| NO SCHOOL | Crispitos w/ cheese sauce | L: Chicken Strips | L: Fish Sticks | L: Hamburger on a Bun |
| SPRING BREAK! | Green Beans | Mashed Potatoes w/ Gravy | Mac-N-Cheese | Spiral Fries |
| | Cookies | Tea Roll | Peas | |
| <u> </u> | | | Tea Roll | |
| 17 | 18 | 19 | 20 | 21 |
| B: Yogurt & Pop tart | B: Long John | B: Breakfast Cookie | B: Sausage & Biscuit | B: Cinnamon Roll |
| L: Mini Corn Dogs | L: Biscuit & Gravy | L: Salisbury Steak | L: Italian Dunkers | L: Fiestada Pizza |
| Tater Tots | Rosemary Potatoes | Mashed Potatoes w/Gravy | Marinara Sauce | Corn |
| Baked Beans | Cheese Stick | Tea Roll | Green Beans | Ice Cream |
| | | | Jell-O | |
| 24 | 25 | 26 | 27 | 28 |
| B: Unrustable | B: Egg & Biscuit | B: Chocolate Donut | B: Pancake | B: Omelet |
| L: Soft Shell Taco | L: Ham & Scalloped Potatoes | L: Chicken Nuggets | L: Turkey Melt | L: Hot Dog on a Bun |
| Tri - Tater | Peas | Mashed Potatoes w/ Gravy | Green Beans | Baked Beans |
| Refried Beans | Tea Roll | Tea Roll | Cookie | Chips |

All Breakfast Meals (B) include: Variety of cereal or oatmeal.

All Breakfast Meals (B) Include:

8 oz. Milk Fruit or Fruit Juice

All Lunch Meals (L) include:

Salad Bar may include the following options:

8 oz. Milk Salad Bar Fresh Lettuce Fresh Lettice Fresh Spinach Carrots / Celery Tomatoes Diced Eggs Bean Variety Cucumbers Fruit Variety



| Allen Consolidated Schools April 2023 | | | | | Saturday | |
|--|---|--|--|--|--|---|
| Sunday Tuesday Wednesday Thursday Friday Home of the Allen Eagles and the Tri County Northeast Wolfpack Tri County Northeast Wolfpack ** Calendar events are subject to change ** | | | | | | 1 7:00 PM - Prom 7:30 PM - Dinner & Entertainment 9:00 PM - Dance 12:00 AM - Post Prom *see website for more details* |
| | 12:00 PM - JH Track Meet @ Hartington Activity Complex | 2:00 PM - HS Track Meet @ Hartington Activity Complex | | EARLY OUT 1:50 PM | NO SCHOOL Spring Break | |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| | NO SCHOOL Spring Break | | 1:00 PM - JH Track Meet @ Ponca | 10:00 AM - Boys Golf Meet @ Laurel Golf Course 1:00 PM - HS Track Meet @ Homer | Annual Staff Ad Sales - All day 3:00 PM - JH Track Meet @ Randolph | |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| | 7:00 PM - School Board Meeting | 2:00 PM - HS Track Meet @ Laurel | 9:00 AM - JH Track Meet @ Laurel | 9:00 AM - Boys Golf Meet @ Norfolk Country Club 3:30 PM - Gr 9 - 10 HS Track Meet @ Ponca | DISTRICT MUSIC CONTEST @ SSC | |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 12:00 PM - JH Track Meet @ Pierce 6:30 PM - NHS Inducation / Academic Awards Night / Science & Art Showcase | 3:00 PM - Boys Golf Meet @ Old Dane Golf Course (Dakota City, NE) 3:00 PM - HS Track Meet @ Ponca | 1:30 PM - Elementary Track and Field Day at football field * rain date - May 9 | TBD - HS Track Meet Norfolk Classic (Qualifiers ONLY) 7:00 PM - Spring Concert grades PK - 6th Grade | Grades K - 3 Field Trip @ Wayne 12:00 PM - JH Track Meet @ Laurel 6:30 PM - Athletic Banquet @ Allen gym | 9:30 AM- HS Track Meet @ Laurel L & C Conference Meet * Rain date - May 1st 9 |

ALLEN CONSOLIDATED SCHOOLS 126 E. 5TH STREET PO BOX 190 ALLEN, NE 68710-0190 NON-PROFIT ORGANIZATION



Check Out Allen Yearbooks

on the school website!

1950-present

STDPRST U.S. POSTAGE PAID Permit No. 3 Allen, NE

April 2023 NEWSLETTER

ECRWSS BOXHOLDER ALLEN, NE 68710

Tri County Northeast Wolfpack Store - open all year!

https://tcne-store.1rti.com/



Allen Consolidated Schools

Be sure to "follow" the Allen Consolidated Schools Facebook page!!



Are you new to the Allen School District or have you had an addition to your family?

The School District Census Report is a requirement from the Department of Education that is due every July for children ages 0 - 21 that reside in our school district. These numbers are used by the Nebraska Department of Education for state aid and for federal funding. This list is also used to invite children who are eligible to be enrolled in Pre-School and Kindergarten each spring.

If you are new to our district or know of anyone who is new to our district you are encouraged to contact the school to provide us information. State statute and board policy requires that the school district establishes a permanent, continuing census of all children age 0 - 21, and to maintain this census on yearly basis.

> Please contact Stephanie Sullivan or Becky Stapleton at (402) 635-2484

Or email: <u>ssullivan1@allenschools.org</u> or <u>bstapleton@allenschools.org</u>

Early out - Thursday, April 6, 2023

<u>NO SCHOOL - Friday, April 7, 2023 and</u> <u>Monday, April 10, 2023</u>

Allen Consolidated Schools Improves Student Safety with TIPS



Just a reminder: the TIPS reporting link is on the school website and can be used to allow the anonymous reporting of bullying, weapons, abuse, vandalism, suicide risks and other concerning behaviors that may have a negative effect on the school's learning environment. TIPS can also be used to report acts of kindness or other make positive comments in something called a Hero report.

How it works: if you are worried about friends, students or others, or if you witness concerning behaviors, simply go to the Allen School website (<u>www.allenschools.org</u>) and click on the TIPS REPORT INCIDENT button under Quicklinks on the right side of the website. Select the appropriate incident type, share the necessary details and then SUBMIT.

Once an incident report is made, the principal and designated staff members are immediately notified via email and can securely review the report details to begin coordinating an appropriate assessment and response. TIPS provides all team members with the right tools to track and document the actions taken, see related reports, set automated reminders, review past reports,

check school policy, and connect the right dots so no students or incidents are overlooked. Please keep in mind that due to confidentiality issues, it may not be possible for reporters to be informed on how their report was handled and/or how the situation was resolved.

Thank you for helping to keep our students safe!