



The EAGLE Newsletter

October 2023 Edition
www.allenschools.org

October Scheduled Events

- ◇ One Act Doane Drama - Oct 2
- ◇ Build My Future Career Day - Oct 3
- ◇ Girls Golf District Meet - Oct 3
- ◇ Washington DC Meeting - Oct 3
- ◇ HS VB - SENIOR NIGHT - Oct 5
- ◇ Cross Country L & C Conf - Oct 6
- ◇ Wayne Band Day - Oct 7
- ◇ Music Dept Fun Day - Oct 7
- ◇ Girls State Golf - Oct 9 - 10
- ◇ School Board Meeting - Oct 9
- ◇ FFA Land Judging - Oct 11
- ◇ Free Oral Health Screening - Oct 12
- ◇ Cross Country Dist. Meet - Oct 12
- ◇ End of the First Quarter - Oct 13
- ◇ 8th Gr Career Day - Oct 13
- ◇ HS FB - Senior Night - Oct 13
- ◇ HS VB - L & C Conf - Oct 14 - 17
- ◇ 10th Gr Career Day - Oct 17
- ◇ "School Day" Muskies Game Gr 4-8 - Oct 17
- ◇ Reunification Drill - Oct 18
- ◇ Picture Re-take Day - Oct 19
- ◇ 1st Rnd FB Playoffs - Oct 19
- ◇ NO SCHOOL - Fall Break - Oct 20
- ◇ RED RIBBON WEEK - Oct 23 - 27
- ◇ VB Sub districts - Oct 23 - 24
- ◇ PSAT Testing - Oct 26
- ◇ K - 6 Trunk or Treat - Oct 31

Congratulations!



**2023 Homecoming Queen ~ Shantel Miller
and 2023 Homecoming King ~ Michael Dickens**

Red Ribbon Week

October 23 - 27

A MESSAGE FROM THE ADMINISTRATION

Happy October! Fall is upon us and we have almost completed one full quarter of classes. Our students have been participating for a few months now in activities such as football, volleyball, FFA, One Act, and band and choir, and our seniors are off to a good start utilizing internship opportunities, the Fridays at Northeast and Wayne State program, and/or online credit classes (juniors as well). Please check the calendar and bulletin for events if you would like to attend and watch them in action!

We want to thank all parents who attended Parent-Teacher conferences. It is always exciting to see all of you and your children participate in this opportunity to communicate with teachers and encourage all of you to be active participants in the educational process of your students. If you have any issues, please make sure to contact your child's teachers. We want to do everything possible to encourage students to make good choices and put forth their best effort and that message is best received when it comes from both school and home.

Parents can check student grades at any time using their login and password for PowerSchool. If you need these, feel free to stop in the office or call at (402) 635-2484, and we can share those with you. The PowerSchool link can be found on the school website: <http://www.allenschools.org/>, or you can download the PowerSchool app on your phone—our district code is DBHQ. You can also keep up with school activities via the calendar which is available on the school website, and we have a link on the right side of the home page for the daily bulletin as well. We are committed to providing a multitude of communication opportunities for you!

As always, any time is a good time to contact teachers or administration with questions, and we look forward to the opportunity to visit with you throughout the year!

Michael Pattee, Superintendent

Lana Oswald, Principal

Be a Volunteer!

Becoming a school volunteer can be one of the most rewarding experiences in life. Sharing a special talent, reading a book to a student, assisting the school librarian, helping to put up an interesting bulletin board for the classroom teacher, or helping chaperone on a field trip are all ways that one can serve as a school volunteer. Volunteers are made up of parents, grandparents, business people, retirees, high school students, and other community members. They can volunteer on a regular basis or on special occasions.

If you would like to volunteer please call the school at (402) 635-2484.

Family Educational Rights and Privacy Act (FERPA)

Annual notice provided to parents/guardians and eligible students of their rights to inspect and review educational records, amend education records, consent to disclose personally identifiable information in education records and file a complaint with the U.S. Department of Education.

HANDICAPPED CHILDREN'S ACT

Allen Consolidated Schools requests your help in locating handicapped children. The school implements the Federal Handicapped Children's Act (PL 94-142) and Nebraska Statute which guarantees a free appropriate education program for all children between birth and 21 years of age.

If you have students or know of any young person who meets criteria please contact the Superintendent's Office. (402) 635-2484

SPECIAL EDUCATION

Allen Consolidated Schools ensures that a free appropriate public education is available to all children with disabilities from birth through the high school year in which the student reaches 21 years of age, including children who have been suspended or expelled from school.

Non-Discrimination Policy

It is the policy of the Allen Consolidated Schools not to discriminate in its educational activities on the basis of: race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program or activity conducted or funded by the Department. (*Not all prohibited bases will apply to all programs and/or employment activities*).

Student contact - Lana Oswald, Principal, PO Box 190, Allen, NE 68710. (402) 635-2484 or laoswald@allenschools.org

Employees and Others - Michael Pattee, Superintendent, Title IX Director, PO Box 190, Allen, NE 68710 (402) 635-2484 or mpattee@allenschools.org.

Complaints or concerns involving discrimination or needs for accommodation or access should be addressed to the appropriate Coordinator. For further information about anti-discrimination laws and regulations, or to file a complaint of discrimination with the OCR at One Petticoat Lane, 1010 Walnut Street, 3rd Floor, Suite 320, Kansas City, Missouri 64106, (816) 268-0550 (voice), Fax (816) 268-0599, (800) 877-8339 (telecommunications device for the deaf), or ocr.kansascity@ed.gov.



Safety / Crisis Information

The Nebraska Department of Education is in the process of unifying language for safety procedures across schools in the state. The procedures requiring action are called "Standard Response Protocol" and consist of 5 main actions—hold, secure, lockdown, evacuate, and shelter. According to

NDE, the Standard Response Protocol "is the uniform classroom immediate response to any incident. Protocol not only enables rapid response determination when an unforeseen incident occurs but also allows for a more predictable series of actions as an incident unfolds. By standardizing the vocabulary, everyone immediately involved can understand the response and status of the incident."

Here at school, we will be practicing drills based on these five actions and discussing ways to improve our response effectiveness and timing. If you come to school and see a sign on the door, it will give information and indicate the type of drill being practiced. Please don't be alarmed, and just know that we are practicing so that we can better protect our students. **In the event that we would ever need to evacuate the building for any reason, our Parent Reunification Site will be the school Bus Barn located at 111 E. 2nd Street, Allen.**

In the case of an emergency, we would ask that parents and community members keep the following in mind:

- 1) Parents and relatives should **NOT** respond to the incident site (**school**) to allow public safety personnel time to respond to the incident.
- 2) Students will be released only to approved adults at the evacuation/reunification site (**Bus Barn**).
- 3) All members of the community should avoid driving anywhere within several blocks of the incident or evacuation/reunification site.
- 4) All members of the community should avoid using cellular phones for the first several hours of the situation. This is to help keep cellular phone service from collapsing, as it has in a number of school crisis events. School and public safety officials may be heavily reliant on cellular service during a crisis.
- 5) Concerned parties should not call the school, school board members, or public safety dispatch centers to get information regarding the incident or particular students and employees. Personnel at these locations will be extremely busy, and often do not have information regarding each evacuee. Inquiries severely hamper efforts to manage the crisis properly.

We certainly hope we **NEVER** have to actually use these procedures, but we want to be as prepared and responsive as we can possibly be if we do. Thank you!

From the Counselor's Office:

October will be a very busy month with school activities. Seniors have been completing college applications and looking into available scholarships. Juniors will be meeting with Mrs. Smith during the month of October to make academic plans for next year.

Some important dates to remember:

October 10th: ASVAB Interpretation (Test was September 25th)

October 13th: 8th Grade Northeast Career Day at The College Center in South Sioux City

October 17th: Sophomore Career Day at Wayne State College

October 25th: PSAT for Juniors that sign up. The test will be administered at school in Mrs. Smith's office.

***Of note for Senior families:** FAFSA typically opens October 1st but this year won't open until December due to an overhaul of the application process. Please contact Mrs. Smith if you have any questions.

Mrs. Kristin Smith, Guidance Counselor



Husker Harvest Days



Tractor Driving Competition

Joey Lyle placed 17th!

The school will be hosting a Veterans Day Breakfast at 7:30 a.m. - 8:10 a.m. on Friday, November 10, 2023

ALL VETERANS and spouses and all current service members and spouses are invited. A program will follow to honor the true American Heroes. Please take a few minutes out of your day to show respect to those who have put their lives on hold, to ensure we do not have too.

If you know of a veteran or service member who has not been publicly honored with a plaque during the past, please get that information to:

Megan Kumm, Scott Morgan, Bob Kumm
or Dave Uldrich.

Information necessary would be:

- ⇒ Name, Branch served, Years of service and rank.
- ⇒ If the veteran or current service member has relation in the school, please note that when notifying us.

We hope to see you there ~ Dave Uldrich



FFA Upcoming Events

Northeast Area Land Judging

Oct 11th @ Wayne

FFA National Convention

November 1 - 4

Indianapolis, Indiana



Rod Strivens

Craig Boyle

Jeff Geiger

WE'RE DOING
MORE WITH YOUR
SUPPORT

Thank you
..... FOR YOUR
DONATION

Title One Information:

Allen Consolidated Schools receives
Title One Funds.

Parents may request information
regarding the professional qualifications
of the teachers in the district.



The 2022-2023 annuals are
on sale for \$25.

If you have not purchased an annual
and would like one, please contact
the school.



Grades KG - 2nd
will be taking a
field trip to the
Harvest Moon
Pumpkin Patch
on Thursday,
October 19th.



Allen One Act

11/8 WYNOT FESTIVAL
 11/10 WAKEFIELD TRIANGULAR
 11/14 CONFERENCE @ HOMER
 11/18 TEKAMAH-HERMAN FESTIVAL
 11/21 SCHOOL PERFORMANCE @ 3
 11/21 PUBLIC PERFORMANCE @ 7:30
 TBD D-2 DISTRICT COMPETITION

"School Day" at the Sioux City Musketeers!



VS



Game Day

Tuesday, October 17th

Time: 11:00am

Tyson Event Center

**Grades 4 - 8 are attending
 this free game day
 offered by the
 Sioux City Musketeers!**

Digital Solutions SCHOOLS

**Picture Re-take Day is
 Thursday, October 19th
 beginning at 8:30 a.m.**



6th Grade will be going
 to the Ronald McDon-
 ald House and the
 Scarecrow Farm on
 Friday,
 October
 27th!



Field Trip for a Literacy Festival at the Dakota Thurston Fair Grounds for Grades 2 & 4



Grade 4 - Back row: Luke Garrard, Max Ankeny,
 Paisllie Erwin, Kyla Mansker, Anabelle Olsufka

Front row: Skyler Gustman, Landri Anderson,
 Bryson Eisenhauer, Oakley VanderStreek.
 (absent: Brianna Guerra)



Grade 2: L to R: Knox Diediker, Hudson Murphy,
 Zoey Hergott, Jason Warner, Jonathan Mansker,
 Owen Endres, Elijah Roeber, Hank Endres

CLASS OF 2024 SENIOR PICTURES

Just a reminder: it takes several weeks for a photographer to get your proofs back and several more weeks after you have picked out your poses for the photographer to get your actual pictures. The deadline for the pictures need for the annual and class composite is January 8, 2024. Please have your pictures taken in advance of this deadline. Digital format is the best way to submit your picture. If you submit it in digital format please e-mail it to ncurnyn@allenschools.org. If you do not submit in digital format please submit one (1) colored glossy billfold size (approximately 2 3/8 inches wide by 3 1/4 inches long) portraits to the Annual Sponsor before the deadline.

A senior composite must consist of a formal head and shoulder pose with: NO HANDS SHOWING, NO SILHOUETTES, NO PROFILES, NO OVER-THE-SHOULDER PHOTO—FULL FRONT FACINGS ONLY, NO HATS, NO PETS, NO CHAIRS OR OTHER FURNITURE SHOULD BE VISIBLE, NO VISIBLE TATTOOS, NO VISIBLE PIERCING OTHER THAN EARS, NO REVEALING OR INAPPROPRIATE CLOTHING, and USE A SOLID COLOR BACKGROUND

Please inform your photographer of these guidelines. No exceptions to the above guidelines will be made.

You do not have to have a professional photographer take your pictures, but the above guidelines need to be followed for all pictures submitted. Photos must meet the approval of the Allen Consolidated Schools Administration.

If you do not have your picture taken and submitted, the school will provide one for you. It would be impossible for the school's photo to be of the quality of a professional.

Thank you, Senior Class Sponsor, Journalism Staff and Administration

Senior Picture Message

The annual staff will include senior recognition messages in the annual this year. This message will include a picture of your child, at any age from birth to current, with a parent message attached. Please send the photo and message by **January 8, 2024** to ncurnyn@allenschools.org.



**Our Halloween Trunk-or-Treat
 will be on Halloween,
 October 31 at 2:00 pm**

*(In the case of bad weather,
 we will use the school gym.)*

Please contact Mrs. Munter
 for more information via
 email bmunter@allenschools.org or
 leave a message by calling the school
 402-635-2484.



Fall 2023 Drill Information: Allen Consolidated Schools will be practicing several mock evacuation drills of the building this fall. Along with lockout and lockdown drills, we would like our students to get a picture of how an evacuation event might look. We practiced with just our staff and students with a drill to the gym on Tuesday, September 19th, involving local law enforcement. At the advice of law enforcement officials, for this drill, we will evacuate each classroom individually and reassemble in the GYM. **On Wednesday, October 18, we will take this a step further and go to our reassembly/evacuation site, which is the United Methodist Church (weather permitting).** We hope we never have to actually use these procedures, but we need our students and staff to be ready for that event if it ever occurs.

If you come to school and we are in a lockdown training situation, *please don't be alarmed*, and just know that we are practicing so that we can better protect our students. With that in mind, we have some details that we need to make sure you are aware of in the event of a true emergency.

General Information:

- In the event that we would ever need to evacuate the building for any reason, our Evacuation Site is the Methodist Church at 402 Summit Drive and the Parent Reunification Site will be the Bus Barn on 111 East 2nd (Main) Street in Allen.
- Parents and relatives **should not** respond to the incident site (school) to allow public safety personnel time to respond.
- Parents should only respond to the reunification site (bus barn) after given the "all clear" to allow school and other personnel time to account for students and make sure all are safe.
- Students will be released only to approved adults at the reunification site (bus barn).
- All members of the community should avoid driving anywhere within several blocks of the incident or evacuation/reunification site.
- All members of the community should try to limit cellular phone usage for the first several hours of the situation. This is to help keep cellular phone service from collapsing, as it has in a number of school crisis events. School and public safety officials may be heavily reliant on cellular service during a crisis.
- Concerned parties should not call the school, school board members, or public safety dispatch centers to get information regarding the incident or particular students and employees. Personnel at these locations will be extremely busy, and often do not have information regarding each evacuee. Inquiries severely hamper efforts to manage the crisis properly.

Again, we certainly hope we **NEVER** have to actually use these procedures, but if we must, we want to be as prepared and responsive as we can possibly be. Thank you! **Mrs. Lana Oswald**



PINK OUT NIGHT

**TCNE Volleyball
vs Homer**

**October 5
@ Allen at 5:30pm**

"Senior's Night"

Washington DC Trip 2025

Trip Dates: August 1 - 4, 2025

- ◇ For current 6th-8th graders & parents
- ◇ **Virtual Parent Meeting & Sign-up will be Tuesday October 3rd at 7:30 pm.** This meeting is digital and can be viewed any time after the original posting.

◇ *Sign up the night of October 3rd and receive \$500 off of your trip*

◇ Students in grades 6-8 received invites on September 19th.

Sponsors: Mrs. Ridenour & Mrs. Anderson



Trunk-or-Treat at the
Methodist Church on
Sunday, October 29th
Time: TBA

Watch the Allen Community
Facebook page for more
information.

News from The Music Department

WSC Band Day: On Saturday October 7th, the 8th – 12th Grade Band will be marching at the Wayne State Homecoming Parade. The Parade starts at Carhart Lumber and ends at WSC Willow Bowl. Parade Starts at 9:30 am. Students need to be dressed in uniform and have their equipment loaded for our 8:30 am departure.



Allen Music Department Funday

(Same day as WSC Band Day)



Following our performance at Wayne State College, we will be having a Funday for all 7th – 12th grade music students starting at 1 pm at the Allen School on Saturday, October 7th. We will have pizza, snacks, water and soda, football on a projector, laser tag, obstacle course, and mini golf set up throughout the school. Any parent or guardian who would be willing to help supervise, please contact Mr. Smith.



Puff Pastries Fundraiser: The 7th – 12th grade music students will be starting to sell Puff Pastries in October. Date is to be set soon. Information will be given to your child about the selling dates and pick up dates.

2023 Ponca State Park EXPO Photos

Kristina helping with the "Bird in Hand" session
at the Missouri River Outdoor Expo



END OF THE FIRST QUARTER

**FRIDAY,
OCTOBER 13th**





Photo credits: Steph Jorgensen, Holli Jackson, Nick Curnyn

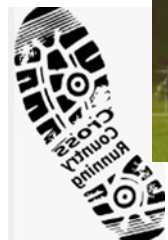
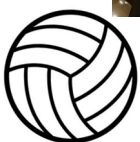



Photo credits:
Jaime Anderson and
Nick Curnyn





Lunch Menu

Mon	Tue	Wed	Thu	Fri
2 B: Pancake L: Crisпитos w/ Cheese Sauce Green Beans Tea Roll	3 B: Eggstravaganza L: Hot Dog on a Bun Baked Beans Tater Tots	4 B: Long John L: Chicken Strips Mashed Potatoes w/ Chicken Gravy Tea Roll	5 B: Breakfast Cookie L: Ham & Scalloped Potatoes Peas Tea Roll	6 B: French Toast L: Turkey Melt Corn Cookie
9 B: Chocolate Chip Muffin L: Chicken Alfredo Green Beans Garlic Bread	10 B: Yogurt & Pop Tart L: Hamburger on a Bun Spiral Fries	11 B: Banana Bar L: Country Fried Steak Mashed Potatoes w/ Country Gravy Tea Roll	12 B: Uncrustable L: Pepperoni Pizza Corn	13 B: Egg & Biscuit L: BBQ Pork on a Bun Baked Beans Chips
16 B: Waffle L: Chicken Patty on a Bun Au Gratin Potatoes	17 B: Omelet L: Italian Dunkers Marinara Sauce Peas	18 B: Chocolate Donut L: Chicken Nuggets Mashed Potatoes w/ Chicken Gravy Tea Roll	19 B: Sausage & Biscuit L: Chili Crackers Cinnamon Roll Cheese Stick	20 
23 B: Pancake L: Soft Shell Taco Refried Beans Tri-Tater	24 B: Glazed Donut L: Teriyaki Chicken Asian Rice Tea Roll Fortune Cookie	25 B: Pancake L: Salisbury Steak Mashed Potatoes w/ Beef Gravy Tea Roll	26 B: Eggstravaganza L: Biscuit & Gravy Corn Cheese Stick	27 B: Uncrustable L: Calzone Green Beans Cookie
30 B: Breakfast Cookie L: Mini Corn Dogs Baked Beans Chips Tea Roll	31 B: French Toast L: Chicken Fajita on Flat Bread Peas			

All Breakfast Meals (B) include: Variety of cereal or oatmeal.

All Lunch Meals (L) include:

**8 oz. Milk
Salad Bar**

All Breakfast Meals (B) Include: 8 oz. Milk

Fruit or Fruit Juice

**Salad Bar may include the
following options:**

Fresh Lettuce

**Fresh Spinach
Carrots / Celery
Tomatoes
Diced Eggs
Bean Variety
Cucumbers
Fruit Variety**



October

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 8:30am - One Act Doane Conference 4pm - JH Football vs Bancroft-Rosalie @ Emerson 6pm - JV Football vs Bancroft-Rosalie @ Emerson	3 TBA - HS Girls Golf District Meet @ Wayne CC 9am - Build My Future Field Trip 4pm - JH Volleyball vs L-C-C @ Allen 5:30pm - HS Volleyball @ Walthill 6pm - Youth VB (5/6) practice Allen gym 7:30pm - Washington DC Trip 2025 Informational meeting	4	5 4pm - JH Volleyball vs Pender @ Emerson 5:30pm - HS Volleyball vs Homer @ Allen SENIOR NIGHT PINK OUT NIGHT	6 4pm - Cross Country @ Rolling Hills CC (Wausa) L & C Conference Meet 7pm - HS Football @ Crofton	7 9am - HS Volleyball Tournament @ Hartington-Newcastle 9am - Youth VB (5/6) practice Allen gym 9:30am - Wayne Band Day 1pm - Music Fun Day @ Allen Gym
8	9 TBD - Girls State Golf @ Lake Maloney GC (North Platte) 5pm - HS Volleyball @ L-C-C 6pm - JV Football @ Hartington-Newcastle 7pm - School Board Meeting	10 TBD - Girls State Golf @ Lake Maloney GC (North Platte) 9am - Hearing Rechecks 9:08am - ASVAB Interpretation Results 5:30pm - HS Volleyball Triangular @ Allen	11 9am - FFA Land Judging @ Wayne	12 DHHS Free Oral Health Screening held in Wrestling Room TBA - Cross Country District Meet @ Twin Creeks GC (Pender) 5:30pm - HS Volleyball @ Wakefield	13 END OF THE FIRST QUARTER 12:30pm - 8th Gr College and Career Day @ SSC 7pm - HS Football vs L-C-C @ Allen SENIOR NIGHT ** FFA Fruit Sales Begin ~ continues until November 13 ~	14 TBA - HS Volleyball L&C Conf Tournament @TBD
15	16 TBA - HS Volleyball L&C Conf Tournament @TBD	17 9am - 10th Grade Career Day @ WSC 11am - "School Day" Musketeer's Game - Grades 4-8 TBA - HS Volleyball L&C Conf Tournament @TBD	18 Reunification Evacuation Drill	19 8:30am - Picture Re-take Day 9:45am - Grade K - 2 Field trip to Pumpkin Patch @ Norfolk TBD - HS Football - 1st round of D-1 Playoffs	20 NO SCHOOL - Fall Break TBD - Cross Country State Meet @ Kearney	21
22	23 Red Ribbon Week TBA - HS Volleyball D1-3 Sub Districts @ TBA	24 Red Ribbon Week TBA - HS Volleyball D1-3 Sub Districts @ TBA	25 Red Ribbon Week	26 Red Ribbon Week 8:15am - 11:15am - PSAT Testing for Juniors that sign up	27 Red Ribbon Week 9:00am - Grade 6 Field Trip to Ronald McDonald House & Pumpkin Patch TBD - HS Football - 2nd round D-1 Playoffs	28 TBA - HS Volleyball D1-3 Sub District Finals @ TBA
29	30	31 2pm - Gr K - 6 Trunk-or-Treat on main street (in case of bad weather we'll use the gym)	<div>  <div> HOME OF THE ALLEN EAGLES AND THE TRI COUNTY NORTHEAST WOLFPACK </div>  </div>			

** Calendar events are subject to change **

ALLEN CONSOLIDATED SCHOOLS
126 E. 5TH STREET
PO BOX 190
ALLEN, NE 68710-0190
NON-PROFIT ORGANIZATION

STDPRST
U.S. POSTAGE
PAID
Permit No. 3
Allen, NE



Our Halloween Trunk-or-Treat
**will be on Halloween,
October 31st at 2:00pm
on main street in Allen.**
*(In the case of bad weather,
we will use the school gym.)*
Please contact Mrs. Munter for
more information.
Email: bmunter@allenschools.org
or leave a message by calling the
school 402-635-2484.

October 2023 NEWSLETTER



ECRWSS
BOXHOLDER
ALLEN, NE 68710

Check Out Allen
Yearbooks
on the school
website!
1950-present



Are you new to the Allen School District or have you had an addition to your family?

The School District Census Report is a requirement from the Department of Education that is due every July for children ages 0 - 21 that reside in our school district. These numbers are used by the Nebraska Department of Education for state aid and for federal funding. This list is also used to invite children who are eligible to be enrolled in Pre-School and Kindergarten each spring.

If you are new to our district or know of anyone who is new to our district you are encouraged to contact the school to provide us information. State statute and board policy requires that the school district establishes a permanent, continuing census of all children age 0 - 21, and to maintain this census on yearly basis.

Please contact Stephanie Sullivan or
Becky Stapleton at (402) 635-2484

Or email: ssullivan1@allenschools.org or
bstapleton@allenschools.org

End of the First Quarter -- October 13

No School — FALL BREAK -- Friday, October 20

Allen Consolidated Schools Improves Student Safety with TIPS



Just a reminder: the TIPS reporting link is on the school website and can be used to allow the anonymous reporting of bullying, weapons, abuse, vandalism, suicide risks and other concerning behaviors that may have a negative effect on the school's learning environment. TIPS can also be used to report acts of kindness or other make positive comments in something called a Hero report.

How it works: if you are worried about friends, students or others, or if you witness concerning behaviors, simply go to the Allen School website (www.allenschools.org) and click on the TIPS REPORT INCIDENT button under Quicklinks on the right side of the website. Select the appropriate incident type, share the necessary details and then SUBMIT.

Once an incident report is made, the principal and designated staff members are immediately notified via email and can securely review the report details to begin coordinating an appropriate assessment and response. TIPS provides all team members with the right tools to track and document the actions taken, see related reports, set automated reminders, review past reports, check school policy, and connect the right dots so no students or incidents are overlooked. **Please keep in mind that due to confidentiality issues, it may not be possible for reporters to be informed on how their report was handled and/or how the situation was resolved.**

Thank you for helping to keep our students safe!