

ALLEN CONSOLIDATED SCHOOLS
BOARD OF EDUCATION POLICIES
INDEX

Page

0000 District Organization

0000	Legal Status - Concepts and Roles	2
0100	Mission Statement	3
0200	Governing Beliefs	4
0300	Objectives	5
0410	Nondiscrimination in District Programs or Activities	6
0430	Comprehensive Local Plan for Special Education	7
0510	School Accountability Report Card	8

1000 Community Relations

1250	Visitors/Outsiders	1
1310	Parent Relations Goals	2
1310.1	Parental Involvement in the Schools	3
1312	Public Complaints	4
1325	Advertising & Promotion	5
1326.1	Annual School Census	6
1330	Use of School Facilities	7
1330.1	Lending Equipment	8
1330.2	Use of Buses by Outside Persons	9
1330.3	Donated Items	10
1330.4	Skateboarding and Rollerblading	11
1330.5	Distribution or Posting of Materials	12
1340	Public Examination of School District Records	13

2000 Administration

2011	Administrator Code of Ethics	1
2120	Superintendent of Schools	2
2122	Superintendent of Schools - Job Description	8
2200	Administrative Operations - Principals	11

3000 Financial Management

3100	Budget Planning, Preparation and Schedules	1
3110	Deposits and Transfers	2
3200	Local, State, Federal or Miscellaneous Revenue	3
3240	School Safety	4
3090	Sale and Disposal of School Property	7
3290	Gifts, Grants, and Bequests	8
3130	Purchasing Policies	9
3314.01	Payment for Goods & Services	11
3314.02	Pay Period for Employees	12
3314.1	Credit Cards	13
3400	Management of District Assets/Accounts	14
3440	Inventories	15
3462	Financial Records	16
3510	Operation & Maintenance of Plant	17
3515	School Safety and Security	18
3570	ESSA	19
3571	Food Service School Lunch Program	22
3590	Audits	24

4000 Personnel

4026	Prohibition on Aiding and Abetting Sexual Abuse	1
4027	Workplace Privacy	2
4028	Employee Fundraising	3
4033	Equal Employment Opportunities	4
4020	Drug & Alcohol-Free Workplace	6
4111	Recruitment & Selection	9
4111.2	Legal Status Requirement - Qualifications	10
4112	Appointment and Conditions of Employment	11

4112.1	Contracts	12
4114	Transfers	13
4115	Evaluation/Supervision	14
4117.2	Resignations	17
4117.3	Personnel Reduction	18
4119.11	Harassment by Employees	19
4119.2	Harassment Investigating and Reporting	23
4119.22	Appropriate Dress	24
4119.4	Child Abuse Reporting	25
4119.41	Abuse of Students by School District Employees	26
4121	Temporary/Substitute Personnel	32
4131.5	Professional Growth	33
4142	Communication with Employees	36
4144	Grievance	37
4150	Compensation and Related Benefits	40
4150.1	Admission to Local Athletic Contests	41
4155.1	Tax-Sheltered Annuities	42
4161.1	Personal Illness & Injury Leave	43
4161.2	Personal Leaves	44
4161.3	Professional Leave (Sabbatical)	45
4161.4	Association	46
4161.5	Family Medical Leave Act (FMLA)	47
4000 Classified Staff		
4211.1	Custodial Staff	62
4211.2	Clerical Staff	63
4219.3	Duties of Personnel	64
4250	Fringe Benefits	65
4259	Compensation & Related Benefits	70
4312.6	Personnel Records	71
5000 Students		
5001	Student Admission - Forms	1
5004	Full Time and Part-Time Enrollment	2
5021	Custody and Parental Rights	5
5110	Attendance - Foreign Exchange Student	6
5111	Admission Requirements	7
5111.13	Residency of Homeless Children	11
5112.1	Discontinuance of Enrollment for Children Younger Than Six Years of Age ...	16
5112.2	Compulsory Attendance	18
5112.3	Leave to Visit College	20
5113	Absences & Excuses	21
5116.2	Open Enrollment	25
5119	Correspondence Classes	26
5125	Records	27
5125.1	Student Directory Information	28
5130	Activities	29
5131.1	Student Conduct on Buses	30
5131.2	Student Lockers	31
5131.3	Searches, Seizures and Arrests	32
5131.4	Freedom of Expression	33
5131.5	Care of School Property and Vandalism	34
5131.6	Smoking - Drinking - Drugs	35
5131.7	Weapons and Dangerous Instruments	36
5132	Student Appearance	37
5133	Class or Student Group Gifts	38
5138	Student Fees	39
5138.1	Student Activity Eligibility	45
5138.2	Student Activity Funds	46
5138.3	Student Activity Trips	47

5141.21	Administering Medications	48
5141.33	Communicable or Infectious Diseases	49
5141.4	Referral of Students to Other Agencies	50
5142.1	Activities / Safety Concussions	51
5143.1	Student Insurance	53
5144.1	Suspension & Expulsion/Due Process	54
5144.3	Detention of Students	57
5144.4	Corporal Punishment	58
5145.16	Use of Cell Phones and Other Communication Devices	59
5145.4	Hazing and Bullying	60
5145.7	Harassment by Students	63
5146	Pregnant Students	65
5210	Home-Schooling for Resident Students	66
5232	Cheerleading	67
5413	Requests to Contact Students and Student Interviews by Non-School Personnel	68
5417	School Wellness	73
5419	Use of Restraints and Seclusion.	85
5420	Dating Violence.	90

6000 Instruction

6111	School Calendar	1
6112	Closed Campus/Senior Release	2
6114.2	Bomb Threats	3
6115	Ceremonies Observances and Pledge of Allegiance.	4
6141	Curriculum Development	5
6141.1	Special Education	6
6141.2	Driver Education	7
6141.3	Teaching About Religion	8
6141.6	Multi-Cultural Education	9
6144	Controversial Issues	10
6145	Religious-Based Exclusion from a School Program	11
6146.1	High School Graduation Requirements/Standards of Proficiency	12
6146.2	Instruction at a Post-Secondary Educational Institution	14
6146.3	Early Graduation	16
6160	Instructional Services and Resources	17
6161	Instructional Materials Selection	19
6161.1	Instructional Materials Inspection/Objection	20
6162.7	District Web Site	21
6163.1	School Ceremonies and Observances	23
6163.2	Animals in the Classroom	24
6163.3	Student Production of Materials and Services	25
6163.4	Student Field Trips and Excursions	26
6163.5	School Volunteers	27
6164.1	Student Guidance and Counseling Program	28
6164.2	Student Health Services	29
6165.1	Test or Assessment Administration	30
6165.2	Student Progress Reports	31
6165.3	Student Promotion, Retention or Acceleration	32
6166	Curriculum – Assessments	33
6167	Academic Content Standards.	36
6600	Implementation of Interpretation of Special Education Policies	37
6601	Free Appropriate Education.	38
6602	Full Educational Opportunity Goal.	39
6603	Childfind.	40
6604	Identification, Evaluation, and Verification.	41
6605	Individualized Education Program.	42
6606	Individualized Family Services Plan (IFSP).	43
6607	Early Intervention Transition.	44
6608	Participation in Assessments.	45

6609	Least Restrictive Environment.	46
6610	Children in Nonpublic Schools.	47
6611	Procedural Safeguards/Confidentiality.	49
6612	Transportation.	50
6613	Personnel Standards.	51
6614	Performance Goals and Indicators.	52
6615	Suspension and Expulsion Reporting.	53
6800	Internet Safety Policy	54

9000 Board of Education

9000	Role of Board Members	1
9010	Board Membership - Elections and Appointments	2
9100	Organization	3
9121	President	4
9121.1	Vice President	5
9122	Secretary	6
9125	Treasurer	7
9130	Board Committees	8
9135	Advisory Board Committees	9
9210	Qualifications	10
9223	Vacancies	11
9224	Oath of Office	12
9230	Orientation	13
9250	Remuneration, Reimbursement & Other Benefits	14
9260	Board Member Liability	15
9271	Board Member Code of Ethics	16
9270	Conflict of Interest	19
9310	Policy Development	21
9311	Policy Adoption	22
9312	Policy Review and Revision	23
9313	Policy Suspension	24
9320	Regular Board Meetings and Meeting Notice	25
9320.1	Quorum	26
9321	Closed Sessions	27
9322	Special Board Meetings	28
9322.1	Work Sessions and Retreats	29
9323	Parliamentary Procedures	30
9323.1	Order of Business	31
9323.2	Actions by the Board	32
9323.3	Meeting Minutes	33
9324	Public Hearings	34
9330	Membership in Association	35
9400	Board Self-Evaluation	36